Court Reporting Certificate Program  
(Realtime Voice Writing Track)

Program Mission

The Court Reporting Program at Brown College is designed to prepare students to take the state certification exam and to prepare the students for an entry-level position in the court reporting field.

Academics

**COURSE TITLE**  
Voice Theory I  
Voice Theory II  
Introduction to Realtime Reporting  
Punctuation and Usage  
Vocabulary Development  
Proofreading  
Civil and Criminal Law  
Legal Terminology  
Court Reporting Procedures  
Medical Terminology and lab  
Medical Anatomy/Physiology and lab  

Keyboarding I and II  
Introduction to Computers  
Voice Writing Technology II, III, and IV  
Multi-Voice Dictation for 160, 180, 200, 225  
Reporter Dictation 180 and 200  
Professional Development  
Current Events  
Court Externship  
Freelance Externship  
Technical Dictation-Transcription (180)

Electives

**COURSE TITLE**  
Beginning Drill Class  
Intermediate Drill Class  
Advanced Drill Class  

**Speed Building**  
140 WPM Speed building  
160 WPM Speed building  
180 WPM Speed building  
200 WPM Speed building  
225 WPM Speed building

Students must pass speed tests at the required speed and accuracy percentage (see catalog) in order to progress to the next level. Length of time to complete the program is based on the individual’s ability to pick up the skill. Full-time students enrolled in our voice writing program typically need 18 months to 24 months for completion.  

*Practicing outside of class time is a crucial element for success with this program.*

TOTAL CREDITS FOR CERTIFICATE PROGRAM 163