



Judicial Reporting Associates Degree Program Certificate of Court Reporting Program

Program Mission

The Court Reporting Program at Brown College is designed to prepare students to take the state certification exam and to prepare the students for an entry-level position in the court reporting field.

Academics

COURSE TITLE

Introduction to Machine Shorthand Theory
Introduction to Realtime Reporting
Theory Reinforcement
Advanced Theory
Punctuation and Usage
Vocabulary Development
Proofreading
Civil and Criminal Law
Legal Terminology
Court Reporting Procedures
Medical Terminology
Medical Terminology Lab

Medical Anatomy/Physiology
Medical Anatomy/Physiology Lab
Keyboarding I and II
Introduction to Computers
Court Reporting Technology II, III, and IV
Multi-Voice Dictation for 160, 180, 200, 225
Reporter Dictation 180 and 200
Professional Development
Current Events
Court Externship
Freelance Externship
Technical Dictation-Transcription (180)

General Education (Associate's Degree only)

COURSE TITLE

English Fundamentals
Introduction to Psychology
Recent History of the United States
Essentials of Ecology
Introduction to Geography
Mathematics

Electives

COURSE TITLE

Beginning Drill Class
Intermediate Drill Class
Advanced Drill Class

Speed Building

60 WPM Speed building
80 WPM Speed building
100 WPM Speed building
120 WPM Speed building
140 WPM Speed building
160 WPM Speed building
180 WPM Speed building
200 WPM Speed building
225 WPM Speed building

Students must pass speed tests at the required speed and accuracy percentage (see catalog) in order to progress to the next level. Length of time to complete the program is based on the individual's ability to pick up the skill. Full-time students enrolled in our steno program typically need 36 months, or more, for completion.

Practicing the stenography machine outside of class time is a crucial element for success with this program.

TOTAL CREDITS FOR CERTIFICATE PROGRAM 163

TOTAL CREDITS FOR JUDICIAL PROGRAM 186